# Umpires’ Report Form – Incident in a TVCL Match

This report form is for use by TVCL umpires and others (see footnote[[1]](#endnote-1)) to formally report an incident of misconduct, by a participant, on or off the field, before, during or after a TVCL Match. The completed report is subject to the TVCL Discipline, Complaints & Appeals Procedure and should be with the TVCL Secretary within 72 hours of the end of the TVCL Match in which the incident occurred.

You should include as much factual evidence as possible including names, times, actions, positions, words used, gestures or threats made, physical actions etc.

### Match Details, Captains and Officials

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Match Date** |  | **Home Team** |  | **Captain** |  |
| **Division** |  | **Away Team** |  | **Captain** |  |
| **Officials** | **Umpire (1)** |  | **Umpire (2)** |  |

### Offenders & Offences

Please enter brief details of each offence below giving the player’s name and team and indicating what warnings were given.

**Note**: You need not enter the name of either Captain again unless there is a ***specific*** allegation against him/her. The D&C sub-Committee will consider any shortcoming in control of team members and take appropriate action related to this and to the Captain’s responsibilities under The Spirit of Cricket; it is important, therefore, to be clear about, and say, what action the Captain took (or failed to take).

|  |  |
| --- | --- |
| **Summary of People & Offences** | **Warnings Given (Y/N)** |
| **Team****(H / A)** | **Name** | **Law 42 offence or other infringement****(Please be specific)** | **a** | **b** | **c** | **d** | **e** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |

**Key - Warnings Given**

1. Did you warn the player(s) and, if appropriate, say that it was a first/final warning?
2. Were any subsequent warnings issued?
3. Did you advise the Captain of the warning(s)?
4. Did you advise your Colleague of the warning(s)?
5. Did you advise the Captain and the offending player(s) that the matter would be reported

### Full & Detailed Account of Each Incident

| **Details:** (Include number and details of any related TVCL Rule or Law of Cricket, of any warnings and when given, and action taken by umpire(s) at time of Incident): |
| --- |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |

### Colleague’s Agreement

* Does/did your colleague agree that a report should be made? **Y/N** \*
* Has this report been seen or its content agreed by your colleague? **Y/N** \*
* If not have you sent your colleague a copy of this report? **Y/N** \*

\**Please delete as appropriate*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Submitted by** |  | **email** |  | **Phone** |  |
| **Date** |  | **Capacity (if not shown above)** |  |

|  |  |
| --- | --- |
| **Once complete please email the form (Ideally in PDF format) to the TVCL Secretary:** ***secretary@tvlcricket.com*** | **Once complete please email the completed form to the TVCL Secretary:** ***secretary@tvlcricket.com*** |

1. **Footnote (i):** Exceptionally there may be cause for others (e.g. a club official) to report the conduct of players, particularly in matches where neither side had an appointed umpire. This form may be used in such situations, but please explain why this is done and try to give a full account of all the relevant circumstances. In particular please explain why no umpires were provided if that is the case. [↑](#endnote-ref-1)